

WOLFEBORO BUDGET COMMITTEE

November 9, 2011

Minutes

Members Present: John MacDonald, Chairman, Stan Stevens, Vice-Chairman, Dave Senecal, Selectmen's Representative, Robert Moholland, Brian Black, John Burt, Allan Bailey, Harold Parker, Frank Giebutowski, Bob Tougher, Members.

Staff Present: Dave Owen, Town Manager, Pete Chamberlain, Finance Director, Lee Ann Keathley, Secretary.

Chairman MacDonald called the meeting to order at 6:30 PM at the Wolfeboro Inn Ballroom.

AGENCIES

Central NH VNA & Hospice; \$22,000

Betty Coffey noted a reduction in the request from 2011.

Northern Human Services; \$7,449

Eve Klotz stated the agency serves 148 residents and the request is level funded.

Wolfeboro Senior Meals; \$15,000

Randy Dales stated the meals are served on Mondays, Wednesdays and Fridays at noon with activities from 10am-2pm.

Appalachian Teen Project; \$2,400

Tabled until 11/14/11.

L.I.F.E. Ministries; \$11,000

Stanley Anderson stated the agency has requested level funding despite the increase in client base. He stated the agency receives food from the federal government and Hannafords and has asked for support from Ossipee and Tuftonboro; noting Ossipee has provided \$0 and Tuftonboro has provided \$1,500.

Meals on Wheels; \$9,000

Cheryl Dempsey stated 86% of their clients are from Wolfeboro, Tuftonboro and Brookfield. She stated the agency has picked up new clients from The Ledges and is running at a deficit.

Wolfeboro Area Children's Center; \$20,000

Frank Giebutowski asked whether other towns contribute.

Susan Whiting replied no, stating 80% of the clients are from Wolfeboro.

John MacDonald questioned the number of children.

Susan Whiting replied 118; noting a decrease in enrollment.

Community Action; \$5,000

Paula Abraham stated the agency offers assistance with fuel, electric and weatherization; noting the request is level funded.

John MacDonald questioned the qualifications for fuel assistance.

Paula Abraham stated such is based on income and the number of people in the household.

Frank Giebutowski questioned if the county funds the program.

Paula Abraham replied no.

Stan Stevens asked if a request has been made to the county.

Paula Abraham replied no.

Randy Dales questioned whether the agency would come to Wolfeboro one day per week; noting an office would be provided free of charge and questioned the percentage of clients from Wolfeboro.

Paula Abraham stated there is no staffing to do such; noting 10% of the clients are from Wolfeboro.

Randy Dales asked whether Wolfeboro residents would be denied assistance if the Town does not approve funding.

Paula Abraham replied no.

Kingswood Youth Center; \$5,000

Linda Matchett stated the agency provides after school programs for ages 12-18; noting the agency serves 175 children.

John Burt questioned funding from other towns considering the junior and senior high schools serves 5 other towns.

Linda Matchett stated the agency receives \$3,000 from Tufonboro and \$1,500 from Ossipee.

Medication Bridge; \$1,492

Jack Drinkwater stated the request is based on a formula that is a town receives 5% or more of the value then a request for funding is made to that town.

John Burt questioned whether the program is limited to the elderly.

Jack Drinkwater stated there is no age limit.

Starting Point; \$1,751

Allan Bailey questioned the decrease in request for funding.

Suzette Indelicato stated such is based on a formula of the number of victims served.

Caregivers of Southern Carroll County; \$2,500

Dan Salzgeber stated the agency serves 500 clients; noting the request is level funded.

American Red Cross; \$2,866

No representatives present.

Carroll County Transit; \$3,000

Ted LaLiberte stated the agency is requesting funding from 12 communities that are serviced; noting 6 towns currently contribute to the program. He stated 212 rides originate in Wolfeboro.

John MacDonald questioned the number of busses.

Ted LaLiberte replied 8.

Allan Bailey asked where the agency gets fuel.

Ted LaLiberte replied State Police Troop E.

First Night Wolfeboro; \$1,000

Pat Manning stated due to the economy sponsors have pulled away.

Frank Giebutowski questioned why the Committee is requesting funds when the paperwork submitted shows a profit.

Pat Manning stated there is a loss of \$23,000.

Bob Tougher stated they received \$7,000 in donations; noting a loss of \$2,000 in sponsors.

John Burt questioned who the check would be written to.

Pat Manning replied First Night Wolfeboro; noting such is a subsidiary of the Governor Wentworth Arts Council.

Randy Dales recommended expenditures and surplus information be submitted to the Committee for the last 3 years.

John MacDonald requested Pat Manning provide such and present the information at the 1/9/12 meeting.

ECONOMIC DEVELOPMENT

Mary DeVries stated the Chamber of Commerce has requested \$6,000 for the calendar and \$2,000 for staffing of the information booth.

Denise Roy-Palmer stated the Committee is working through the process of what the needs of the businesses are and creating employment opportunities; noting the Committee has held business focus groups. She stated the Committee is looking to attract other businesses to expand or relocate to the area.

John Burt questioned whether there is any improvement on the economic outlook based on the market study.

Denise Roy-Palmer stated the study was mostly fact finding.

John Burt questioned the involvement of the Chamber of Commerce.

Denise Roy-Palmer stated the EDC has been working with the Chamber of Commerce's EDC for months conducting business focus group meetings; noting the Committee is in the process of compiling the information from the meetings. She stated the information will provide direction and will present such to the BOS in December.

PLANNING & DEVELOPMENT

➤ **Planning**

John Burt questioned part time wages.

Rob Houseman stated such was zeroed out; noting Terry Tavares is 40/60 between Planning and Code Enforcement. He stated part time wages includes vacation time.

Frank Giebutowski questioned the benefit of being a member to Lakes Region Planning Commission.

Rob Houseman stated the agency provides a range of informational documents and services such as GIS and traffic counts. He stated Dave Ford and he are members of TAC (transportation program/committee) through LRPC.

Dave Owen stated LRPC assisted the Town with the Hazard Mitigation Plan and funding for such.

➤ **Planning Board**

No changes.

➤ **Zoning**

No changes.

➤ **Code Officer**

No changes.

➤ **Brewster Building**

Bob Moholland questioned the increase in electric.

Rob Houseman stated the figure is based on the 5 year average.

WELFARE

No changes.

The Budget Committee has determined to revisit the following;

- **First Night; present 3 years (including current year) of profit and expenditures at the 1/9/12 Budget Committee meeting.**

It was moved by Brian Black and seconded by John Burt to adjourn the November 9, 2011 Budget Committee meeting. All members voted in favor.

Budget Committee meeting scheduled for November 14, 2010 at the Wolfeboro Public Library @ 6:30 PM.

There being no further business before the Committee, the meeting adjourned at 8:40 PM.

Respectfully Submitted,

Lee Ann Keathley

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****Please note these minutes are subject to approval and amendments at a later date.**